

Job Description Safety Manager

Main Goal

To implement and continue the development of company safety policies and procedures. To provide a safe work environment on all projects while meeting all State and Federal rules and regulations.

Responsibilities, Authorities, and Key Result Areas

- Maintain and continue to develop all Company safety policies and programs.
- Advise management on safety compliance concerns and preventative actions.
- Assist, plan and implement safety policies and procedures in compliance with OSHA and other local, state, and federal rules and regulations.
- Develop, plan, implement and conduct training for employees in work site safety practices with assistance from external safety consultants where necessary.
- Develop a work environment which reflects a commitment to protecting the health and safety of all Harris employees and subcontractors.
- Responsible for training and certification in First Aid, CPR and any other safety training applicable to specific job responsibilities.
- Prepare and maintain company incident program. This includes thorough investigation of all incidents and development of programs to prevent re-occurrences.
- Document employees for noncompliance with safety policies and procedures, take disciplinary action, and work with Project Manager, Project Superintendent and/or Foreman to monitor employee behavior going forward to ensure full compliance.
- Work with Estimating and Project Teams to develop job specific safety plans, budgeting recommendations and identification of unique project specific safety concerns.
- Perform site inspection visits with project teams and provide inspection reports to Harris and subcontractors for corrective measures, as well as follow-up to ensure proper actions have been taken.
- Assist project start-up by monitoring safety requirements for the project.
- Manage emergency response incidents and implement corrective actions.

- Maintain OSHA 300 log and other required reports and ensure compliance of required postings.
- Maintain a thorough knowledge of applicable government regulations, safety compliance, and industrial hygiene.
- Work with HR to manage Workers' Compensation Claims and Return to Work programs.

Reports to: Chief Operating Officer and Senior Project Managers

Qualifications:

- 4-year degree in related field from an accredited college or university
- Five (5) to Seven (7) years of safety related construction experience.
- Certification in CalOSHA training programs are preferred.
- The ability to train employees on equipment, excavation, and scaffolding is preferred.
- Highly, motivated, organized and detail-oriented.
- Proactive, assertive, level-headed approach to safety is a must.
- Experience with CalOSHA enforcement and consultation visits.

For Employment Consideration

Please forward your resume and cover letter to:

Email

jmejorado@harrisconstruction.com

Mail

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Equal Opportunity Employer

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